

NORTHERN CALIFORNIA JUNIOR HOCKEY ASSOCIATION - PLAYER RELEASE FORM

PART 1 TO BE COMPLETED BY PLAYER / PARENT

PLAYER'S LAST NAME FIRST NAME M.I.

ADDRESS PERMANENT ADDRESS YES NO

CITY STATE ZIP

PHONE *****(IMR) PR #

(SEE CLUB REGISTRAR)

DATE OF BIRTH AGE CLASS (MT,SQ,PW,BN MD) DIVISION (AA, A OR B)

CLUB TO BE RELEASED FROM CLUB TO BE RELEASED TO

REASON FOR REQUEST Competitive Personal preference

PARENT PARENT SIGNATURE DATE

PART 2 To be completed by President of Home(releasing) Club

NAME of CURRENT (releasing) CLUB

RECOMMENDED CLUB PRESIDENT DATE RECEIVED

Competitive

PRESIDENT SIGNATURE DATE

Personal preference

NOT RECOMMENDED; SPECIFY REASON:

PART 3 To be completed by President of Requested club

Name of requested club

Competitive release;specify team Personal preference;specify team Release not recommended

Comment:

Club President Signature Date:

PART 4 To be completed by the GM & Norcal Roster Manager

Competitive release granted personal pref. release granted Release denied

Comment:

Signature of NORCAL GM Date:

Signature of Norcal Roster Manager Date:

Comment:

(WITH ALL ADDS & DROPS)

NORCAL PLAYER RELEASE PROCEDURES

- 1 Player / parent requesting release completes Part 1 and then gives it to their club president
If a competitive release is requested, both the club & team the player wants to play for must be included. Note that a competitive release can only be granted under specific conditions.
All other releases are considered personal preference and must be accompanied by a non-refundable fee of \$50.00 payable to NCJHA. No action will be taken on a personal preference release until fee is paid.
*(Note that when a copy of release is forwarded onto Norcal roster manager the process date begins)
- 2 President of home club should complete section 2 and then a copy sent (with fee) to Roster Manager
*(Note that release may be granted if home club fails to object within 5 days)
- 3 President of requested club should complete section 3 and a copy sent to Norcal Roster manager
*(note that Norcal has 10 days from receipt of release to act)
- 4 The GM notifies the Norcal Roster Manager, NRM notifies affected club presidents of final decisions
- 5 Requested club president notifies player of release decision and if necessary their appeal rights.
- 6 GM must approve all releases after games begin.
- 7 The requesting player is responsible for all of the steps above being followed through.

*Clubs are not permitted to use enticement to recruit new members who are presently members of another club or who played for another club the previous season.

However, any individual player may register with any Norcal affiliated club of choice by September 15th.

Player movement is normally not permitted after September 15th. A player seeking a release after Sept. 15th must obtain a release from Norcal.

RELEASES: A release is an authorization by Norcal for a player to move from one club to another after September 15TH.
Two classes of releases are (1) competitive and (2) personal preference. Release request are subject to approval by the GM & Norcal roster Manager with appeal to a review committee.
(1) Competitive release: This release may be issued when a player's home club is unable to place a player on a team in his/her age division at the desired level. A player is released to a specified club & team.
(2) Personal preference release: This release authorizes a player movement to any team of a specified club
This release may be granted upon determination by Norcal that player movement will prevent undue hardship resulting from change of residence or other factors not foreseeable prior to Sept. 15TH.
Consideration shall be given to the good of the player, club, and league.
The release can not cause the home club's team to fall below 12 players. All financial commitments must be met.
A player seeking a personal preference release must submit a \$50 non-refundable fee payable to NCJHA with request.
NO RELEASE SHALL BE GRANTED IF PLAYER IS NOT IN GOOD FINANCIAL STANDING WITH HOME CLUB

GENERAL MANAGER APPROVAL: All release requests must be submitted to the Norcal roster manager for review. The NRM will notify the GM after determining the facts the roster manager shall notify Presidents of both clubs of intent to grant or deny release and reason.
IF there is no objection within 5 days of notice to the home club; the GM & the Roster Manager may approve or deny the release.

APPEAL: If an affected club objects to the decision of the roster manager or the home club, the Norcal president or GM shall appoint a review committee comprised of the Roster manager as chair and at least two other persons not affiliated with the affected clubs to render a decision. The review committee shall issue its decision within 14 days of the roster manager's initial notification to the club presidents.

Each step of the release should be sent to the roster manager (a copy) so that the date of the initial request will be noted and the process can be expediated. A player released should not play on the new team until the release is signed by the GM & Norcal Roster Manager, a drop supplemental is sent to Norcal by the old club and an ADD is sent to Norcal by the new club. Failure to follow these steps may result in game forfeitures.

Recruitment: If a home club feels there was recruitment involved then the home club may file a written complaint; the Norcal president will appoint a committee to investigate the charges and shall issue a penalty if a club is found to have violated the recruitment rules. Penalties shall consist of forfeitures of one or more games and possible fines not to exceed the amount of a season's dues lost as the result of recruitment.