

NORCAL PLAYER RELEASE FORM

TO BE COMPLETED BY PARENT:

Player Name

Date of Birth

Club to be released FROM (home club)

Team to be released FROM (home team)

Club to be released TO (receiving club)

Team to be released TO (receiving team)

Parent Name

Parent Email

Reason for Request

Parent Signature

Date

TO BE COMPLETED BY Releasing Club:

Club Name

Type of Release: Permanent Temporary

Permanent: Competitive Advancement Player Request (drop) Club Request (cut)

Temporary: Dates Release Covers: _____

Club President Sign AND print

Date

NORCAL USE ONLY:

APPROVED

DENIED

NOTES:

NORCAL GM: _____ Date _____

NORCAL Registrar Clearance _____ Date _____

Instructions and Definitions:

A player seeking a **Personal Preference Release** (drop) must submit a \$50 non-refundable fee payable to Norcal with request. NO RELEASE SHALL BE GRANTED IF PLAYER IS NOT IN GOOD FINANCIAL STANDING WITH HOME CLUB OR ABSENT GENERAL MANAGER APPROVAL.

A Club seeking a **Club Request Release** (cut) must submit a completed request prior to December 1. No cut may be executed after December 1 or without Norcal General Manager approval. Parent signature is not needed for Club Requested Releases (cuts). Players/Parents may not execute a Club Requested Release.

A player must obtain approval of a **Temporary Release** prior to participating in any on-ice activity with another club. This option is generally used for tournament participation outside of the Home club/team. No fee is due with request. All temporary release requests must be submitted to the Norcal roster Manager for review. NO RELEASE SHALL BE GRANTED ABSENT HOME CLUB AND GENERAL MANAGER APPROVAL.

Norcal urges all parties to review the Norcal Guidebook section 4 for complete instructions and definitions. The below is an incomplete example of such guidelines.

4.21.a Personal Preference Release (drop): A release at the request of a player or family for any reason other than competitive advancement is a Personal Preference Release.

4.21.b Process for Receiving a Personal Preference Release: A player should request a Personal Preference Release from the home club. If a club and player agree to a Personal Preference release, a completed Release Form shall be forwarded to the NORCAL General Manager for approval. The release form may be found on the NORCAL website.

4.21.b.1 If the home club fails to respond to an application for a contested Personal Preference Release within five days of being notified by the General Manager, the General Manager may grant or refuse the release without the home club's approval.

4.21.b.2 If the home club responds within five days by refusing to grant the release, the General Manager shall select and convene a review committee comprised of three persons: General Manager, one disinterested club president, and one other member of the NORCAL Executive Board. The review committee shall issue its decision within ten days of the appeal. The decision of the review committee may be appealed by either the home club or the player to the full Board of Directors.

4.21.b.3 A personal preference release granted by the NORCAL General Manager addresses only the roster status of the player. It has no effect on any financial relationship between the player and the home club.

4.21.c Competitive Advancement Release. A player meeting the following conditions shall be granted a Competitive Advancement Release.

4.21.c.1 After obtaining an approved Player Release Form from the General Manager, the released player moves directly to the roster of a receiving team at a higher competitive level not available at the home club. The release form may be found on the NORCAL website.

4.21.c.2 The player is in good financial standing with the home team. No NORCAL member club or association shall charge a player receiving a Competitive Advancement release any fees or dues exceeding reasonable charges for tryouts, ice time used, and merchandise purchased.

4.21.c.3 The receiving team and the player recognize and confirm that the player must remain on the roster of the receiving team through the remainder to the NORCAL season and playoffs.

4.21.d The following players are not eligible for a Competitive Advancement Release:

4.21.d.1 Players on a disbanded Tier team formed jointly between two or more Clubs.

4.21.d.2 Players playing above their USA Hockey age level or attempting to do so.

4.21.e Penalties for Illegal Use

4.21.e.1 Any player who participates in a game or practice for a receiving team without a completed release in accordance with these rules is an ineligible player.

4.21.e.2 Head coaches are required to know the status of any player they allow to attend a practice or play in a game and are subject to suspension of up to two games for each game played or one game for each practice attended or by a player without a completed release.

4.21.e.3 Any club allowing a player to play in any game before that player has a completed release will forfeit all games in which that player participates.

4.21.e.4 A player who intentionally misrepresents his/her status to a receiving club will be suspended for no less than thirty days. Regardless of any misrepresentation by a player or family the receiving team is still subject to game forfeitures and head coach's suspensions for employing an ineligible player.

4.21.e.5 NORCAL will grant no player more than one release within a season.

Per Norcal Rule 4.21

a. A **“drop”** is defined as a request originating from a player. The player is removed from the roster. A drop can only be executed once the player is deemed financially “free and clear” and can occur any time prior to December 31.

b. A **“cut”** is defined as a request originating from the club. Players are removed from the roster and released from the remainder of their financial obligations with the club. However, a cut does not imply a financial “free and clear” for balances (club dues, equipment and/or team dues, etc.) owed prior to the cut date. A club may execute a cut up to December 1. No cut may be executed by a club after December 1 without Youth Council approval.

Norcal urges all parties to review the Norcal Guidebook section 4 for complete instructions and definitions. The below is an incomplete example of such guidelines.